Mrs. Hileman: 8th grade math

**Contact Information**

* **My direct line**: (623)445-3564
* **Email address**: debra.hileman@dvusd.org
* W**ebsite address**: dms8thgrade.weebly.com

Dear Parents/Guardians,

Welcome to my math class, room I-123! I am very excited for the upcoming school year! I am looking forward to getting to know your son/daughter. I believe that by working together we can make this an exciting, successful year. In the team packet are policies and expectations for the 7th and 8th grade. In addition to those, we will be using the campus-wide classroom expectations as follows:

**Classroom Expectations**

**(HAWK)**

**Honorable**

* Take care of property
* Be prepared
* Be on time
* Be honest

**Accountable**

* Keep hands, feet and objects to yourself
* Raise hand to share ideas
* Complete work on time

**Willing Attitude**

* Be where you are supposed to be
* Stay on task
* Use an inside voice

**Kind**

* Use positive words and actions
* Listen to all instructions and ideas
* Support each other

**Supplies**

Please be prepared with the following supplies:

* separate folder or 1-inch binder for math
* two 70-page spiral notebooks
* rolls of scotch tape
* highlighters
* pencils and erasers
* pen for grading (not black ink)
* graph paper
* loose-leaf paper

**Grading**

The following items make up the students’ grades:

Tests/Projects . . . . . . . 60% Quizzes/Notebook checks . . . . . 20% Homework. . . . . 20%

**Homework Policy**

Students will be given homework almost daily. It is taken out of 3 points. Full credit will be given for an assignment that is **complete with work**. My policy is “NO WORK, NO CREDIT.” This helps ensure that they have done their *own* work and did not use a calculator. The students will grade their own papers and then we will go over questions. If your child is spending too much time on a specific problem or becomes overly frustrated, please have him/her move on to the next one and come back to it later. If it is still too difficult, make note to ask any questions during class or before or after school. I do expect that ALL problems will be attempted, even ones the student has questions about. All homework will be due **the next day** unless otherwise specified.

**Late Work**

Full credit will not be given for late homework. An assignment that is late, but turned in before the unit test, is worth 2/3 credit. Any assignment turned in after the unit test is worth 1/3 credit. It is imperative that the students do not fall behind with their work, as the math concepts build on each other.

**Absent work**

Assignments for the week will be posted on my website. If a student is absent, he/she should **first** copy any missed notes from another student. The student may either get the assignment from another student or the website. Students may have one day for every day absent to make up work. This may or may not extend time on a long-term project. Any student who misses class due to an OCR or suspension should make up the missed work while gone. It is their responsibility to get the homework and notes (possibly to take notes out of the book) and be prepared for class upon their return.

**Please know that I am available for extra help after school by appointment. Please schedule it with me in advance. Students who just show up may be turned away.**

I would like to thank you for taking the time to read this letter. If you have any questions or concerns, please do not hesitate to contact me.

Thank you,

Mrs. Hileman

**PLEASE SIGN AND RETURN THIS PAGE FOR CREDIT**

Mrs. Hileman,

I have read the above course statement and understand its contents. I agree to participate in class and complete the course work. I also agree to follow the guidelines set forth in this course outline, in order to make this course a success for everyone.

Parent/Guardian:

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 **Print name Signature Date**

Student:

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 **Print name Signature Date**